



Notice

DSA No. /368/39269

Dated: 12-05-2025

HEC –Need Based Scholarship Programme 2024-25

Attention First to Final Year Students for HEC Need Based Scholarship Programme 2024-2025.

HEC-NBS

Token are available on
13-05-2025 & 14-05-2025

HEC-NBS Fresh Application

Form Submission on
15-05-2025

HEC-NBS Renewal

Application Form Submission
on 19-05-2025

**ALL THE DESERVING STUDENTS FACING FINANCIAL CONSTRAINTS
ARE WELCOME TO AVAIL THIS GOLDEN OPPORTUNITY.**

HEC- Need Based Scholarships (HEC- Need Based) are available on Need-cum-Merit Basis with limited slots on Appointment basis. Tokens with appointment (date & time) for filing application is scheduled on **13-05-2025 & 14-05-2025 from 09:30 am to 01:00 pm** at Students Affairs Department office adjacent to NED Stationary Shop. First to Final Year Student of Engineering/ BS & Architecture Programme are eligible.

Candidates are required to produce and submit Copy of University Identity Card for getting tokens and register themselves.

- Students are invited to fill prescribed scholarship application form (read the instruction in the form) comprising of 10 pages that required great deal of information which should be completed in all respects while submission by the candidates.
- Every student will be awarded/ Paid Actual University / Tuition Fee along with Rs. 6000/- stipend per month (for 10 months).
- **Incomplete form will not be entertained.**
- Prescribed form can be obtained from Students' Portal, NED Website or HEC Website.
- Department of Students Affairs will make all possible efforts to assist the students in filling the form.
- The applications will be received **for Fresh Cases on 15-05-2025** and **for Renewal Cases on 19-05-2025**. To ease and speed up the process of scholarship, it is advised to strictly follow the date, time and window mentioned on the token for submitting the applications.
- Interesting students may submit the application forms along-with relevant documents in a proper file mentioning the student's Name, Class, Discipline, Roll No. Batch and Contact / Cell Number in the file title.
- Following students are **NOT ELIGIBLE** for HEC Need Based Scholarship Programme:
 - i. Students availing scholarship from other sources.
 - ii. Admitted under Self Finance category.
 - iii. Not maintaining good academic record.

Controller Students Affairs

To,

All Chairpersons: With the request to disseminate the information amongst respective students.



Name of the University: _____

Degree Title / Program: _____

1. **Applicant's Name:** _____ Gender: Male ☐ Female ☐

2. Applicant NADRA
NIC No.

					-									-		
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3. Marital Status Single ☐ Married ☐ Divorced ☐

4. Age : _____ Domicile _____

5. Present Address _____

6. Permanent Address: _____

7. Are you currently working : Yes ☐ No ☐

8. If answer is Yes to Section No. 8 complete the sections (9-13)

Designation: _____ Name of Employer /Company: _____

9. Total Monthly Applicant Gross Income in Pak Rs. _____

10. Total Monthly Applicant Take Home Income* in Pak Rs. _____

* Take Home Income: Salary / Pay available after deduction of taxes, provident fund charges etc.

11. Tel (Res.): _____ Mobile: _____ Email: _____

12. Total Family Members currently living with you: _____

S #	Name of Family Member (s)	Relationship	Marital Status	Remarks**
1				
2				
3				
4				
5				
6				

13. Details of Family Members Earning (Take extra sheet if required):

S #	Family Member Name	Relationship	Family Member occupation (Specify)	Organization Name	Designation	Monthly Gross Pay/Earning	Remarks
1							
2							
3							
4							
14	Total Monthly Family Income (add self income, if applicable) Pak Rupees						



15. Brothers/Sisters/Children/Family Members studying _____

S #	Name	Relation with applicant	Name & Address of Institute	Fee per month
1				
2				
3				
4				
5				
6				
15A	Total Fees & Tuition Charges			

Father's Name: _____ Computerized N.I.C. No. _____

17. Status: Alive ☐ Deceased ☐

18. Professional status: Employed ☐ Retired ☐ Business Owner ☐

19. Name of Company/Employer: _____

20. Tel (Off): _____ Mobile: _____

21. Occupation Type: _____ NTN _____

22. Designation & Grade (BPS/ SPS/PTC etc): _____ Gross Monthly Income: _____

23. Total Net Monthly Take Home Income (Salary/ Pension/ Others): _____

Any Other Supporting Person (Mother/ Guardian/ Brother/ Sister/Family Relative/Guardian):

25. Name: _____ Relationship: _____

26. Occupation and Designation _____

27. Monthly Financial Support Available to Applicant in Pak Rs. _____

28. Asset Income (on monthly basis)

S #	Income Source	Father	Mother	Spouse	Self	Other	Total
1	Property Rent						
2	Land Lease						
3	Bank Deposits*						
4	Shares / Securities*						
5	Other (Specify)						
28A	Total						



29. Total Family Monthly Income

S #	Family Member Name	Relationship	Monthly Income from Assets	Monthly Gross Pay/Earning	Monthly Net (Take home) Pay/Earning
1					
2					
3					
4					
5	Applicant Monthly Gross Pay/Earning				
6	Applicant Monthly Net (Take home) Pay				
29-A	Total Monthly Income in Pak Rupees				
29-B	Total Annual Income in Pak Rupees				

30.FAMILY EXPENDITURES

30A. Accommodation Expenditures

Type: Bungalow ☐ Apartment /Flat ☐ Town House ☐ Village House ☐

Status: Rented ☐ Self or Family owned ☐ Employer / Govt Owned ☐

Rent Payment: Self ☐ Employer/Govt ☐ Others ☐

House Plot Size in Sq. ft. _____ Covered Area in Sq. ft. _____

S #	Accommodation Location /Address	Number Of Bed Rooms		Number Of Air conditioners		Accommodation Monthly Rent	Accommodation Annual Rent
		1-2	<input type="checkbox"/>	1-2	<input type="checkbox"/>		
		2-4	<input type="checkbox"/>	2-4	<input type="checkbox"/>		
		4-6	<input type="checkbox"/>	4-6	<input type="checkbox"/>		
		Above 6	<input type="checkbox"/>	Above 6	<input type="checkbox"/>		
30B	Total Accommodation Rental Expenditure						

Any other house/flat owned by the Parents/Guardian (if yes please specify with location and size) _____

31. Utilities Expenditures

Last Month Utilities Paid			
Telephone	Electricity	Gas	Water

32. Medical Expenditures: Average of last six months (Per Month Expenditure)_____

Total Family Expenditures

S #	Education Expenditure	Accommodation Expenditure	Utilities Expenditure	Medical Expenditure	Misc. Expenditure	Total Monthly Expenditure	Total Annual Expenditure
33							

S #	Description	Amounts in Pak Rupees
(Sec.29A)	Total Monthly Income	
(Sec. 33)	Total Monthly Expenditure	
34 (29.A – 33A)	Net Monthly Disposable Income*	

S #	Description	Amounts in Pak Rupees
(Sec.29B)	Total Annual Income	
(Sec. 33)	Total Annual Expenditure	
35 (29.B – 33.B)	Net Annual Disposable Income*	

* If the monthly / Annual Disposable Income is negative, kindly explain the reasons for the gap, and the arrangements through which the differential gap is met by the family

Assets (with current market value)

36. Does the family own any Transport? Yes ☐ No ☐

If yes kindly fill the relevant details

S #	Transport Type (Car/ Motor cycle/ Others*)	Make /Model	Engine Capacity (CC)	Registration No.	Ownership Period
1					
2					

* Others: include tractor, rickshaw, bi-cycle, motorcycle rickshaw, carriage pick, truck etc.



37. Number of Cattle(s) (with kind) _____

38. Area and location of Land(s)/Plot(s) owned _____

Assets Title	Qty	Size	Location (Address)	Cultivable	Agricultural Yield per Acre
				Area	
Residential					
Commercial					
Agricultural					
Employer/Govt Scheme					

39. Assets worth (Current Market Value in Pak. Rs.)

S #	Assets Title	Father	Mother	Spouse	Self	Guardian	Total
1	House						
2	Business						
3 4	Land & Building						
	Bank Balance						
5	Stocks/Prize bond						
6	Others/ Cattle(s)						
40.	tal						

41. Loan taken for Applicant Education

* Family/ Friend Loan

(Specify details of loan taken and relationship with the relative / friend)

42. Any source of financing other than loan (Please specify) _____

43. How were the admission /first semester charges paid?

44. Applicants educational record:

Level of Study	Name and Location of Institute	Per Month Fee	To- From month/ yr.	Division/ GPA/	%age / CGPA
Bachelors					
Intermediate					
Secondary					



45. Per month fee/ tuition charges of the institution last attended _____

46. Have you ever got any other Scholarships: Yes _____ No _____

(If yes fill the details of scholarships & attach documentary proof of the scholarships)

S #	Name of Institute	Scholarship Name	Total Scholarship Amount	Total Scholarship Period	Class / Level at which Scholarship was granted
1					
2					

Statement of Purpose (Explain your suitability for this scholarship) - attach separate sheet if required

UNDERTAKING

1. The information given in this application are true to the best of my knowledge and I understand that any incorrect information will result in the cancellation of this application. If any information given in this application is found incorrect or false after grant of financial assistance, the institute will stop further assistance and the student will have to refund all payment received and or penalty equal to total scholarship amount.
2. HEC reserves the right to use information given in this form for verification and other purposes.

Date: Parents / Guardian Signature _____ Applicant Signature: _____

For Official use only

Are the applicant documents in order? ☐ Yes ☐ No

Application Case Review Dates (i) _____ (ii) _____

Additional Remarks

Date

Department Name

Signature Head of Department / Focal Person

HEC-NEED BASED SCHOLARSHIP 2024-25

Degree and Department: _____

Semester: _____

Student Name: _____

Father Name: _____

Regd. No. _____

CNIC.No. _____

E-mail: _____

Contact No. _____

Address: _____

Name of Last Institute: _____

Per Month Fee of Last Institute: _____

Hostel / Day Scholar: _____

Marital Status of Candidate: Single / Married: _____

Father Status: Alive / Deceased: _____

Profession of the Father / Guardian: _____

No. of family members who are not working: _____

No. of family members studying: _____

No. of family members who are not earning: _____

No. of earning hand family members: _____

Father / Guardian (Salary/Pension/Business/Labourer/Shopkeeper: _____

Mother Income per month: _____

Income from Land: _____

Income from any other sources: _____

Total Monthly Income:_____

Total Annual Income:_____

Average per month Gas Bill (put average of last six months):_____

Average per month Electricity Bill (put average of last six months):_____

Average per month Water Bill (put average of last six months):_____

Average per month Telephone Bill (put average of last six months):_____

Total Per Month Utility Bills:_____

Per Month Education Expenditures of the family:_____

Per Month food/Kitchen Expenditures of the family:_____

Per Month Medical Expenditures of the family: _____

Other Misc Expenditures:_____

Total Monthly Expenditure of the family:_____

Total Annual Expenditures of the family:_____

Type of the Vehicle (Car/Motorcycle/others):_____

Make & Model of the Vehicle:_____

Size of House:_____

Market Value of the House:_____

Mentioned the Size of Land/Plot:_____

Market Value of the Land/Plot:_____

Accommodation (Own/Rented):_____

Type of Accommodation (Rural/Urban):_____

Current Bank Balance:_____

Other Misc Assets/Cattle's:_____

HEC NEEDS BASED SCHOLARSHIP APPLICATION FORM 2024-25

Scholarship is based on assessment of need and merit as well as availability of funds. Selection will be decided on the basis of information provided in this form and investigations for the authentication of provided information. Candidate may be required to appear for interview (s).

PROVIDING FALSE INFORMATION

Providing false information may result in one or all of the following:

- *Cancellation of admission.*
- *Rustication from the university.*
- *Initiation of criminal proceedings.*
- *Disqualification for award of any future loan/scholarship.*
- *Refund of all the payment received and or a penalty equal to total scholarship amount.*

INSTRUCTIONS FOR FILLING OUT THE SCHOLARSHIP APPLICATION FORM:

- ✓ **Fill in the form using black ball point pen and write in capital letters**
- ✓ **Read the application form carefully.**
- ✓ **Make a photocopy of the application form**
- ✓ **Complete the photocopy form and make sure everything is correct and final**
- ✓ **Copy all information from photocopied form to the original form**
- ✓ **Submit duly completed application form to the admission office or focal person**
- ✓ **Furnish factual, comprehensive and authentic information in the form**
- ✓ **For family financial reporting parents/guardian may be consulted for guidance**
- ✓ **Whenever in doubt or lost, seek help from the Focal Person**
- ✓ **Ensure that you have attached all the required documents by putting a tick mark in checklist**
- ✓ **Answer all questions. Those not applicable should be marked "N/A"**
- ✓ **Affidavit Needs to be submitted after final selection of the candidate**

Application Form Check List

SN	Description	Tick the relevant
1	Copies of computerized NIC of	
	Father	<input type="checkbox"/>
	Mother	<input type="checkbox"/>
	Guardian and Dependents	<input type="checkbox"/>
2	Salary Certificate of	
	Father	<input type="checkbox"/>
	Mother	<input type="checkbox"/>
	Guardian	<input type="checkbox"/>
3	Copies of last month utility bills	
	Electricity	<input type="checkbox"/>
	Gas	<input type="checkbox"/>
	Telephone	<input type="checkbox"/>
	Water	
4	Attested copy of rent agreement (if applicable)	<input type="checkbox"/>
5	Copies of last & latest fee receipts of self and siblings *	<input type="checkbox"/>
6	Copies of Medical bills/ expenditure related documents (if applicable)	<input type="checkbox"/>
7	Copies of pervious scholarship(s) attained (if applicable)	<input type="checkbox"/>
8	Statement of Purpose	<input type="checkbox"/>
*Tick the Section When Completed		
I	Section A: Personal and family information	<input type="checkbox"/>
II	Section B: Cumulative information of Self, Parents & Guardian	<input type="checkbox"/>
III	Section C: Financial arrangements for current year	<input type="checkbox"/>
IV	Section D: Educational Record	<input type="checkbox"/>

DO's:

- Send your application by post or submit by hand to the student financial aid office or admission office or focal person.
- Place documents in right order as per above sections (1 to 10)
- Put all amounts in Pak Rs.
- Do consult with parent(s)/guardian(s) for financial data accuracy & reliability
- For the information not present/relevant write in capital letters **N/A**

DO NOT:

- Provide False/vague/ incomplete information.
- Overwrite/ scratch on the form. Send scholarship application form directly to HEC