



# PUNJAB PUBLIC SERVICE COMMISSION, LAHORE

## ADVERTISEMENT NO.15/2021

### PUNJAB LAND RECORDS, AUTHORITY

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	PRESCRIBED QUALIFICATION/EXPERIENCE AS PER SERVICE RULES	AGE	GENDER, DOMICILE & PLACE OF POSTING
124	37-RH/2021  04-POSTS  Open Merit = 03 Women Quota =01	<b>ASSISTANT DIRECTOR</b> <b>(RESEARCH, PLANNING &amp; PROJECTS)</b> <b>(LUMP SUM RS. 75,000/-)</b>  (on contract basis for the period of 03 years)	i) Masters or 16 years education in Project Management, Public Administration, Business Administration, Commerce, Economics or Equivalent from Higher Education Commission recognized University. 03 years relevant experience in large organizations of Private or Public Sector. ii) <b>NOTE:</b> i) Only research experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority.	<b>Male:</b> 25 to 33+5= 38 years <b>Female:</b> 25 to 33+8=41 years  Age and sex of the transgender will be based on the content of their CNIC.	<b>GENDER:</b> Male, Female & Transgender <b>DOMICILE:</b> Punjab. <b>PLACE OF POSTING:</b> Punjab Land Records Authority, Headquarter, Lahore <b>NOTE:-</b> In case, a large number of applications are to be received, shortlisting shall be carried out on the basis of academic record of candidates or on the basis of one paper MCQs or Descriptive type Written Test of 100 marks of 90 minute duration.
125	38-RH/2021  01-POST  (Open Merit)	<b>DEPUTY DIRECTOR</b> <b>(CIVIL WORK/DEVELOPMENT &amp; MAINTENANCE)</b> <b>(LUMP SUM RS. 120,000/-)</b>  (on contract basis for the period of 03 years)	B.Sc. Civil engineering having membership (Professional engineer) from Pakistan engineering council with 05 years relevant experience in large organizations of Private or Public Sector. <b>NOTE:</b> i) Only practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority	<b>Male:</b> 25 to 40+5= 45 years <b>Female:</b> 25 to 40+8=48 years  Age and sex of the transgender will be based on the content of their CNIC.	<b>GENDER:</b> Male, Female & Transgender <b>DOMICILE:</b> Punjab. <b>PLACE OF POSTING:</b> Punjab Land Records Authority, Headquarter, Lahore <b>NOTE:-</b> In case, a large number of applications are to be received, shortlisting shall be carried out on the basis of academic record of candidates or on the basis of one paper MCQs or Descriptive type Written Test of 100 marks of 90 minute duration.
126	39-RH/2021  02-POSTS  (Open Merit)	<b>ASSISTANT DIRECTOR</b> <b>(PROCUREMENT)</b> <b>(LUMP SUM RS. 75,000/-)</b>  (on contract basis for the period of 03 years)	i) Masters or 16 years education in Project Management, Public Administration, Business Administration, Commerce, Economics or Equivalent from Higher Education Commission recognized University. 03 years relevant experience in large organizations of Private or Public Sector. ii) <b>NOTE:</b> i) Only practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority	<b>Male:</b> 25 to 33+5= 38 years <b>Female:</b> 25 to 33+8=41 years  Age and sex of the transgender will be based on the content of their CNIC.	<b>GENDER:</b> Male, Female & Transgender <b>DOMICILE:</b> Punjab. <b>PLACE OF POSTING:</b> Punjab Land Records Authority, Headquarter, Lahore <b>NOTE:-</b> In case, a large number of applications are to be received, shortlisting shall be carried out on the basis of academic record of candidates or on the basis of one paper MCQs or Descriptive type Written Test of 100 marks of 90 minute duration.
127	44-RH/2021  01-POST  (Open Merit)	<b>DEPUTY DIRECTOR</b> <b>ESTATE MANAGEMENT</b> <b>(LUMP SUM RS. 120,000/-)</b>  (on contract basis for the period of 03 years)	Masters or 16 years education in Public Administration, Business Administration, Commerce, Economics, Law or Equivalent from Higher Education Commission recognized University with 05 years relevant experience in large organizations of Private or Public Sector. <b>NOTE:</b> i) Only practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority	<b>Male:</b> 25 to 40+5= 45 years <b>Female:</b> 25 to 40+8=48 years  Age and sex of the transgender will be based on the content of their CNIC.	<b>GENDER:</b> Male, Female & Transgender <b>DOMICILE:</b> Punjab. <b>PLACE OF POSTING:</b> Punjab Land Records Authority, Headquarter, Lahore <b>NOTE:-</b> In case, a large number of applications are to be received, shortlisting shall be carried out on the basis of academic record of candidates or on the basis of one paper MCQs or Descriptive type Written Test of 100 marks of 90 minute duration.
128	45-RH/2021  02-POSTS  (Open Merit)	<b>DEPUTY DIRECTOR</b> <b>(FIELD MONITORING)</b> <b>(LUMP SUM RS. 120,000/-)</b>  (on contract basis for the period of 03 years)	Masters or 16 years education in Project Management, Public Administration, Business Administration, Commerce, Economics or Equivalent from Higher Education Commission recognized University with 06 years relevant experience in large organizations of Private or Public Sector. <b>NOTE:</b> i) Only practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority	<b>Male:</b> 25 to 40+5= 45 years <b>Female:</b> 25 to 40+8=48 years  Age and sex of the transgender will be based on the content of their CNIC.	<b>GENDER:</b> Male, Female & Transgender <b>DOMICILE:</b> Punjab. <b>PLACE OF POSTING:</b> Punjab Land Records Authority, Headquarter, Lahore <b>NOTE:-</b> In case, a large number of applications are to be received, shortlisting shall be carried out on the basis of academic record of candidates or on the basis of one paper MCQs or Descriptive type Written Test of 100 marks of 90 minute duration.

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	PRESCRIBED QUALIFICATION/EXPERIENCE AS PER SERVICE RULES	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
129	40-RH/2021  01-POST (Open Merit)	<b>DEPUTY DIRECTOR</b> <b>(LEGAL)</b> <b>(LUMP SUM RS. 120,000/-)</b>  (on contract basis for the period of 03 years)	i) LLB from HEC recognized institution/university ii) 05 years practical experience. <b>NOTE:</b> i) Only practical Experience after prescribed qualification shall be considered. ii) Experience certificate showing exact dates & containing complete information from President District Bar Association/ Sub Divisional Bar Association duly countersigned and affixing rubber stamp of District and Sessions Judge / Additional District & Session Judge concerned (in original) also having membership shall be submitted at the time of interview.	<b>Male:</b> 25 to 40+5= 45 years <b>Female:</b> 25 to 40+8=48 years  Age and sex of the transgender will be based on the content of their CNIC.	<b>GENDER:</b> Male, Female & Transgender <b>DOMICILE:</b> Punjab <b>PLACE OF POSTING:</b> Punjab Land Records Authority, Headquarter, Lahore.	One paper MCQ type Written Test of 100 marks and 90 minutes duration. The syllabus for Written Test is as under: <b>a) Qualification Related Questions: (80%)</b> 1. Code of Civil Procedure 1908. 2. Punjab Civil Servants (conduct) Rules, 1966. 3. Rules and Orders of the Lahore High Court, Lahore. (Volume – IV) 4. The Constitution of Islamic Republic of Pakistan. 5. The Punjab Civil Servant Act, 1974. 6. The Punjab Civil Servants (Appointment and Conditions of Service) Rules, 1974. 7. The Punjab Employee Efficiency, Discipline and Accountability Act, 2006. 8. The Punjab Upper Age Limit Relaxation Service Rules, 1976. 9. The Punjab Land Records Authority Act 2017 (Act VI of 2017) <b>b) General Knowledge (20%)</b> General Knowledge Including Pakistan Studies, Current Affairs, Islamic Studies (Ethics for Non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies.
130	41-RH/2021  02-POSTS (Open Merit)	<b>ASSISTANT DIRECTOR</b> <b>(LEGAL)</b> <b>(LUMP SUM RS. 75,000/-)</b>  (on contract basis for the period of 03 years)	i) LLB from HEC recognized institution/university ii) 03 years practical experience. <b>NOTE:</b> i) Only practical Experience after prescribed qualification shall be considered. ii) Experience certificate showing exact dates & containing complete information from President District Bar Association/ Sub Divisional Bar Association duly countersigned and affixing rubber stamp of District and Sessions Judge / Additional District & Session Judge concerned (in original) also having membership shall be submitted at the time of interview.	<b>Male:</b> 25 to 33+5= 38 years <b>Female:</b> 25 to 33+8=41 years  Age and sex of the transgender will be based on the content of their CNIC.	<b>GENDER:</b> Male, Female & Transgender <b>DOMICILE:</b> Punjab <b>PLACE OF POSTING:</b> Punjab Land Records Authority, Headquarter, Lahore.	One paper MCQ type Written Test of 100 marks and 90 minutes duration. The syllabus for Written Test is as under: <b>a) Qualification Related Questions: (80%)</b> 1. Code of Civil Procedure 1908. 2. Punjab Civil Servants (conduct) Rules, 1966. 3. Rules and Orders of the Lahore High Court, Lahore. (Volume – IV) 4. The Constitution of Islamic Republic of Pakistan. 5. The Punjab Civil Servant Act, 1974. 6. The Punjab Civil Servants (Appointment and Conditions of Service) Rules, 1974. 7. The Punjab Employee Efficiency, Discipline and Accountability Act, 2006. 8. The Punjab Upper Age Limit Relaxation Service Rules, 1976. 9. The Punjab Land Records Authority Act 2017 (Act VI of 2017) <b>b) General Knowledge (20%)</b> General Knowledge Including Pakistan Studies, Current Affairs, Islamic Studies (Ethics for Non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies.
131	42-RH/2021  01-POST (Open Merit)	<b>CASHIER</b> <b>(RS 40,000 LUMP SUM )</b>  on contract basis for the period of 03 years	BBA/B.Com or Equivalent from a HEC recognized University. At least 02 years relevant experience. <b>NOTE:</b> i) Only practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority.	<b>Male:</b> 22 to 30+5=35 years <b>Female:</b> 22 to 30+8=38 years  Age and sex of the transgender will be based on the content of their CNIC.	<b>GENDER:</b> Male, Female & Transgender <b>DOMICILE:</b> Punjab <b>PLACE OF POSTING:</b> Punjab Land Records Authority, Headquarter, Lahore.	One paper MCQ type Written Test of 100 marks and 90 minutes duration. The syllabus for Written Test is as under: <b>a) Job relating questions (80%)</b> 1. Handling of Cash/daily expenditures. 2. Record Keeping /Cash / Bank Vouchers/ Bills. 3. Maintaining of Cash book. 4. Withdrawal of cash from State bank through cheques. 5. Reconciliations with bank/ Treasury. 6. Maintaining of Budget control register. 7. Finance Rules Volume-I (with amendments). <b>b) Questions relating to General knowledge (20%)</b> Including Pakistan Studies, Current Affairs, Geography, Basic Mathematics, English, Urdu, Everyday Science & Basic Computer Studies.
132	43-RH/2021  03-POSTS (Open Merit)	<b>SOFTWARE ENGINEER</b> <b>(CORE APPLICATION DEVELOPMENT)</b> <b>(LUMP SUM RS. 75,000/-)</b>  (on contract basis for the period of 03 years)	Masters or 16 years education in Computer Sciences/Information Technology or equivalent from HEC recognized University with 03 years hand-on post qualification experience in software development, with a reputed IT organization using MS, NET tools and technologies (ASP.NET, C#, MS SQL Server 2005, AJAX, BI Studio, and Crystal Report etc.) and Oracle tools (e.g.; Oracle 10g, PL/SQL etc.) should have good understanding of SDLC, System Modeling tools and techniques such as UML and RUP. <b>NOTE:</b> i) Only Practical Experience after prescribed qualification shall be considered. ii) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority	<b>Male:</b> 25 to 33+5=38 years <b>Female:</b> 25 to 33+8=41 years  Age and sex of the transgender will be based on the content of their CNIC.	<b>GENDER:</b> Male, Female & Transgender <b>DOMICILE:</b> Punjab <b>PLACE OF POSTING:</b> Punjab Land Records Authority, Headquarter, Lahore.	One paper MCQ type Written Test of 100 marks and 90 minutes duration. The syllabus for Written Test is as under: <b>a) Qualification related questions (80%)</b> i.e. Computer Sciences/Information Technology <b>b) General knowledge (20%)</b> General Knowledge Including Pakistan Studies, Current Affairs, Islamic Studies (Ethics for Non-Muslim candidates), Geography, Basic Mathematics, English, Urdu and Everyday Science.

#### IMPORTANT NOTE

Please read the "General Instructions" regarding Application Fee, Written Test, Interview on PPSC website [www.ppsc.gov.pk](http://www.ppsc.gov.pk) before applying online.  
No information, whatsoever, shared by anyone other than on the PPSC's website, is authentic; therefore, candidates must not trust any such information.

**CLOSING DATE FOR SUBMISSION OF ONLINE APPLICATIONS**  
14 June 2021

**SECRETARY**  
**PUNJAB PUBLIC SERVICE COMMISSION**  
UAN No. 042-111-988-722 Website: [www.ppsc.gov.pk](http://www.ppsc.gov.pk)