



**FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
H-8/4, ISLAMABAD (PAKISTAN)**

Phone No: 9269506, Fax No: 9269507

E-mail: controller.c@fbise.edu.pk website: www.fbise.edu.pk

No. F-1(G)/HSSC-C/F.NOTI/A-2018/55

Dated: 12-12-2017

**NOTIFICATION
(For institutions within Pakistan)**

It is hereby notified for the general information that the **Higher Secondary School Certificate (HSSC) Part I & II Annual Examination, 2018** of the Federal Board of Intermediate and Secondary Education, Islamabad, will commence from **Tuesday, 17th April 2018**.

2. The schedule for receipt of admission forms/data along with admission fee in the Board's Office is as under:-

CATEGORIES OF STUDENTS	SCHEDULE OF ADMISSION FEE					
	NORMAL FEE		DOUBLE FEE		TRIPLE FEE	
	From	To	From	To	From	To
Regular candidates of HSSC-I	12-12-2017	02-01-2018	03-01-2018	18-01-2018	19-01-2018	15-02-2018
Private/Ex-candidates of HSSC-I&II (including improvement/additional subject cases)	12-12-2017	08-01-2018	09-01-2018	22-01-2018	23-01-2018	15-02-2018
Regular candidates of HSSC- II	12-12-2017	15-01-2018	16-01-2108	25-01-2018	26-01-2018	15-02-2018

RATES OF ADMISSION FEE:

CATEGORY OF STUDENTS	Rates		
	HSSC-I	HSSC-II	HSSC-I & II
Regular candidates (all groups)	Rs.1300/-	Rs.1300/-	Rs.2600/-
Ex/private candidates (all groups)	Rs.1500/-	Rs.1500/-	Rs.3000/-
Additional Subject/IBCC cases	-----	-----	Rs.2600/-
Improvement of marks/grade	Rs.1500/-	Rs.1500/-	Rs.3000/-
Registration fee (for private candidates if not registered before)	-----	-----	Rs.600/-
	(In addition to exam admission fee as applicable)		

- NOTE:**
- Those institutions/candidates who mail/post their admission forms/data to the Board must dispatch them at least three days before the last date specified above to avoid payment of extra fee or rejection of admission form(s).
 - Private candidates are not allowed to offer the paper(s)/subject(s) involving practicals.
 - The failure candidate(s) of HSSC Supplementary Examination, 2017 may also submit their admission forms with normal fee within 15 days from the date of declaration of result but before commencement of the examination positively.
 - Change of subjects/group will not be allowed under any circumstances after submission of admission form to the Board's Office.
 - Facility of reappearing in one or two papers of HSSC Part-I along-with Part-II papers, is provided for which papers of Part-I will have to be indicated in the respective column of admission form. He/She will pay fee of both the parts.
 - All the heads of affiliated institutions are requested to ensure that the particulars of candidates on the admission forms are recorded on the basis of registration card. Admission form will not be entertained/accepted without registration number/card.
 - The Head of institution is requested to submit admission form(s) separately in respect of candidates who appeared/passed their HSSC Part-I Examination from any other Board. Their Original Result Cards of HSSC-I and a photocopy thereof, duly verified by the respective Board must be attached with their admission forms.
 - The institutions and Ex-Private candidates of Gilgit-Baltistan (Gilgit/Skardu) should submit their admission forms to FBISE Sub - Office Gilgit & Skardu, as per schedule.

3. **MODE OF SUBMISSION FOR REGULAR CANDIDATES OF HSSC-I** Admission data (in soft form) placed on FBISE website for HSSC-I candidates will be filled in letter and spirit by the institution within given due dates. **No hard copy of admission form of HSSC-I regular candidates shall be submitted by institution(s). Institution shall only forward the list of candidates with their registration number, subjects/group, online challan receipts number, date of fee submission along with covering letter duly signed and stamped by Principal and original challan receipt (Board Copy) within given due dates.** Correction in the editable field of the available data will be done by institution till final submission of Admission forms.

Cont'd P/2

4. **MODE OF SUBMISSION FOR REGULAR CANDIDATES OF HSSC-II** Admission forms for HSSC-II candidates shall be submitted online and hardcopy of forms along with list of candidates, fee detail and covering letter duly signed and stamped by Principal of institution and original challan receipt (Board Copy) shall be submitted within dues dates indicated above.

5. **MODE OF SUBMISSION FOR EX, PRIVATE CANDIDATES** The categories of the candidates (Ex, Private except the candidates appearing for improvement) shall submit forms via online at our website www.fbise.edu.pk. Admission fee shall also be submitted online at any nearest HBL Branch by completing/downloading fee challan available at FBISE website. Instructions/procedure for online submission is available at our website. However, **a hard copy of computerized Admission Forms alongwith original fee challan (Board Copy) must be submitted to the ACE (HSSC-Conduct) / DCE (HSSC-Conduct) by post or at One Window Cell of FBISE.** Admission form of Ex and Private candidates will be attested by a Government officer of BPS-17 and above in education department/officers of Armed Forces. Two Photographs are to be pasted on prescribed places at page 1 of the admission form one un-attested whereas second must be got cross attested. Private candidates will deposit registration fee along with their admission form/fee.

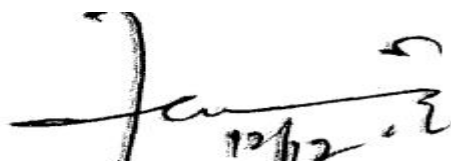
6. The candidates having compartment and intend to reappear in any number of papers of HSSC Part-I or Part-II after having failed, would pay full fee of their respective part of examination.

7. Private candidates residing in the territorial jurisdiction of FBISE Federal Capital Territory, Northern Areas, Cantt Areas and Abroad, who has not been on the roll of any institution after 30th November of the academic year must attach original College Leaving Certificate of HSSC Part-I with the admission form to appear in the examination of the Federal Board. However, they shall not be allowed to offer any subject/group of subject(s) not offered by the affiliated institution(s) or involving practical(s).

8. The candidate(s) who wish to improve their grade/marks should fill in the admission form(s), which can be downloaded from the FBISE Website (www.fbise.edu.pk) and submit/post the same within due dates.

9. **DOCUMENTS TO BE ATTACHED WITH FORM.**

- i. Attested copy of SSC Result Card if appearing in HSSC Part-I only or HSSC Part-I & II together as a fresh.
- ii. Attested copy of HSSC Part-I Result Card if appearing in HSSC-II examination.
- iii. Attested copy of CLC in case of appearing from another college in HSSC-II as regular candidate (Transfer case).
- iv. Attested copy of permission letter of FBISE if candidates have taken Pakistani Culture/Urdu Salees/English Advance.
- v. Attested copy of Equivalence Certificate issued by IBCC in case of foreign qualification (O levels etc).
- vi. Attested copy of letter of change of group/subject, cancellation of 1st year result (if applicable).


(FATIMA TAHIRA)
CONTROLLER OF EXAMINATIONS
(CONDUCT)
Ph. 051-9269506

DISTRIBUTION

1. APS to Secretary, Ministry of Federal Education & Professional Training, Pak Secretariat, Govt. of Pakistan, Islamabad.
2. All the Chairmen, BISEs, in Pakistan.
3. The Director General, Federal Directorate of Education, G-9/4, Islamabad.
4. The Director of Education, FGEI, (C/G) Sir Syed Road, Rawalpindi Cantt.
5. The Director Education, PAF Directorate of Education, Rear Air H.Q, Peshawar Cantt.
6. The Director of Education, Naval Headquarters, Islamabad.
7. The Director Army Public School & College System, Army Central Library, GHQ, Rawalpindi.
8. The Secretary, Inter Board Committee of Chairmen, Plot No. 25, G-10/4, Islamabad.
9. All GSOs-I, FGEI, Regional Offices.
10. All the Heads of Educational Institutions (within the country) affiliated with FBISE, Islamabad.
11. The Manager, HBL, FBISE Branch, H-8/4, Islamabad.
12. The Controller P.T.V/ Radio News, Constitution Avenue, Islamabad.
13. The Editor, Leading News Papers of Rawalpindi/Islamabad.
14. The Officer Incharge Website, FBISE, Islamabad.
15. All HOD's, FBISE, Islamabad.
16. APS to Chairman and Secretary, FBISE, Islamabad
17. Incharge, FBISE Sub-Office, Gilgit & Skardu (Gilgit-Baltistan).
18. All concerned.



DEPUTY CONTROLLER OF EXAMS
(HSSC-CONDUCT)
Ph. 051-9269519